



2437 N Meridian Street, Indianapolis, IN 46208

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### Financial Policy

Thank you for choosing Rehabilitation Institute as your provider of prosthetic services. We are committed to providing you with quality service. Because some of our patients have had questions regarding patient and insurance responsibility for services received, we have decided to develop this financial policy to help you understand. Please read our policy, ask any questions you may have, and sign in the space provided. A copy will be provided to you upon request. We want to make sure that you are informed of your coverage and responsibilities and are happy with your decision.

- 1. Insurance**-We participate in most private insurance plans, including Medicare, Medicaid. If you are insured by a plan we do business with please make sure we have a copy of your most recent insurance card, so may be able to verify your coverage. Knowing your insurance benefits is your responsibility. Please contact your insurance company with any questions you may have regarding your coverage.
- 2. Co-payment and deductibles**-This arrangement is part of your contract with your insurance company. Failure on our part to collect co-payments and deductibles from patients can be considered fraud. Please help us in upholding the law by paying your co-payment at each visit.
- 3. Non-Insurance covered services**-Please be aware that some – and perhaps all – of the services you receive may be non-covered or not considered medically necessary by Medicare, Medicaid or other insurance companies. We will do our very best to make these services known so you can be informed. You must make arrangements for these services in at the time of your visit.
- 4. Claims submission**-We will submit your claims and assist you in any way we can to help get your claims paid. Your insurance company may need you to supply certain information directly. It is your responsibility to comply with their request. Please be aware that the balance of your claim is your responsibility whether or not your insurance company pays your claim. Your insurance benefit is a contract between you and your insurance company; we are not party to that contract.
- 5. Payment Arrangements**-Rehabilitation Institute of Indianapolis wants to make your co-pay and or deductible payment as painless as possible. We are here to discuss one on one to form a plan that you are capable with paying. **In return we do expect you to uphold the payment arrangement that is agreed on.**
- 6. Our Commitment to You**-We will do our best to help you obtain pre-approvals for you when necessary to confirm your coverage.

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Patient Signature

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Date